

Property Alert Registration Instructions

1. Go to OKCountyRecords.com.
2. Select the county in which you live.
3. In the Search box input your name or legal description, click search.
4. At the results screen click the blue “Monitor” button on the left side of the screen. This will take you to a login screen.
5. To create a new account, click on ‘sign up for new account’. Follow the steps provided to create your FREE account.
6. You will be able to choose how often you want to receive email alerts. Now, you will receive emails on any newly recorded document for the searches you are monitoring.
7. You have the ability to monitor as many searches as you need/want. We suggest searching and monitoring both your name and legal description.
8. Remember that there may be more than one person with the same name. You may find it necessary to include middle name or initial to distinguish between people.

**If you have questions about anything you find we suggest you speak with a title company or attorney.