

## **Minutes of the County Commissioners Regular meeting held on December 11, 2023**

The Board of the Grady County Commissioners met on this day for a regularly scheduled meeting with the following board members: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was called to order and roll call: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was opened with the "Pledge of Allegiance"

Kirk Painter made a motion to approve the minutes of the November 27, 2023 meeting. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Presentation from Suzanne Jackson with the Chickasha Soup Kitchen on a request for an ARPA Award. Ms. Jackson informed the Board that she would like to start the process to receive some ARPA money to help with a Water Filtration System to help with the quality of the water at the Soup Kitchen. She stated that it was recommended by Van Dyck that she put in a Reverse Osmosis System. Commissioner Painter told her to go on the website and apply and told her there is 19,545.39 in the ARPA money at this time.

Bryce Kahn was as a representative of Rumble Solar/Nextera Energy to present the Board with information on the agreement. Commissioner Davis stated that he had been contacted by this company and does not have a problem with the project of the use of the roads.

Zachary Davis made a motion to approve of a Road use agreement between Grady County and Rumble Solar, LLC. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

James McKay from Stolz Telecom gave a presentation about the phone system update for the Sheriff's Department. The Commissioners agreed that they would like to see some pricing on this system for it to connect it to the Courthouse offices.

GCEMA/Fire Report/Safety Director: Kim Duke reported to the Board that there was a Purchase Order not opened correctly because her and Laura were both out of the office and the Ninnekah Fire station could not get their overhead door to close. She stated that the Annual meetings has not been filed and will need to be filed by the 15<sup>th</sup> of December but has not heard anything on whether it has been approved by the Board. Bobby Cantu informed the Board that he has the Safety Meetings with the Sheriff's office to conclude and the Hot Water Tank Inspections are complete. He stated that he and Mike worked on the sewage issue in the District Attorney's office last week and he has been working on some FEMA close outs. Mike McDaniels stated that the City Main backed up for 6 blocks is what caused the issue in the DA's basement. They called in Serv Pro to clean the basement and as they were cleaning it when the stairs fell. He has got Jason Knowles to build some new stairs. The sink hole behind the Health Department will be a 4-to-6-week project. Mike stated that other projects that were happened were the new glass at the Sheriff's office and the Election Board's door is being installed.

Kirk Painter made a motion to approve amending the award agreement dated as of April 17, 2023, between Grady County and the Grady County Volunteer Fire Department, said agreement being for the purpose of the expansion of the Naples fire station, and said action amending the agreement

being for the purpose of modifying the project description to accurately reflect the building dimensions and purposes. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve amending the award agreement dated as of August 9, 2022, between Grady County and the Grady County Volunteer Fire Department, said action amending the agreement being for the purpose of modifying the project description to include SCBA cylinders. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the 2024 Disaster Recovery Plan's for Grady County. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the 2024 Hazard Communications Plan. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Zachary Davis made a motion to approve re-appointment of the following Grady County Fairgrounds Trustees to serve a successive (3) three-year term on the Grady County Fairground Trust; Karen Osborn – District One, Steve Standridge – District Two, Eddie Rathbun – District Three. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to approve a quote from All American Home Center in the amount of \$1,216.86 for carpet in the new interview room at the Sheriff's Department. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to award a quoted bid for the bathroom addition to the Alex Fire Station to Richard Hines Renovations for \$11,500.00, for a turn key project. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to award a quoted bid for plumbing for the bathrooms at the Sheriff's Office to Zion Services for \$3,700.00 due to the company stated that they could start immediately. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to award a quoted bid for window tint at the Sheriff's Office to Turbo Tint for \$5,076.00, lowest quote. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

**No action on the bid for Grady County District 1 Office and Parking Structure.**

Commissioner Davis stated that he would like to send a letter to the City of Chickasha and tell them that we would decline appointing someone on the Committee. Commissioner Bray stated that he did not want to get in the middle of a lawsuit. There was concern from some Officials that the County should not be involved with the TIF district. Commissioner Painter felt that the County should put someone on the Committee to represent the County. The Board asked for Charles Sifers the ADA legal advice and he said without knowing a lot about what the TIF was about he did not see how appointing someone to this Committee would be an issue.

Kirk Painter made a motion to appoint Bill Schwenk onto the TIF Review committee as the County Representative. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No action on the purchase of property located at 302 Pennsylvania Avenue, Chickasha, Ok 73018 and Federal Tax Liens on Bordwine Development, Inc.

No action on the Notice of Draft Permit for Class V Geothermal Well.

Gary Bray made a motion to approve interlocal agreement between Rush Springs and Grady County District 3. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the disposal District #2, in accordance with the provisions set forth in Title 19 Section 421 for the following:

| Description                             | Inventory Number | Serial Number     | Property Transferred to | By means of |
|---|------------------|-------------------|-------------------------|-------------|
| 2011 Chevrolet 4x4 Extended Cab Pick-up | 301-0067         | 1GC1KVCG0BF100197 | Grady Memorial Hospital | Donation    |
| 2020 Ford Ranger                        | 301-0070         | 1FTER4FHOLLA93623 | Grady Memorial Hospital | Sold        |

It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to deposit a check from Grady Memorial Hospital in the amount of \$40,000.00 for the purchase of a vehicle (301-0070) into Highway District 2 Capital Outlay 91102-6-4200-4110). It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve utility/pipeline road crossing permits, waterline/fast-line permits, and driveway/tinhorn permits for District #2 & #3. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the Blanket Purchase Orders, #244137-244182. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Commissioner Davis read aloud the Purchase Orders that are being done incorrect.

| PO #   | Requisition Department | Vendor               | Amount    | What was Incorrect |
|--------|------------------------|----------------------|-----------|--------------------|
| 243995 | Emergency Management   | Critical Comm        | \$1998.60 | Not Opened Timely  |
| 243071 | Sheriff                | Pit Stop Lube Center | \$941.18  | "                  |
| 243450 | Assessor               | Comdata              | \$539.41  | "                  |
| 243980 | "                      | O'Reilly Auto        | \$144.29  | "                  |
| 243329 | Health Dept.           | VIP Voice Services   | \$944.00  | "                  |
| 243459 | "                      | Earnest Williamson   | \$2300.00 | "                  |
| 244106 | "                      | PSO                  | \$285.07  | "                  |
| 243854 | District 1             | The Phoenix Group    | \$1121.91 | "                  |
| 242635 | Alex Fire              | Marshall Auto        | \$377.35  | "                  |
| 243999 | Amber Fire             | Critical Com         | \$159.25  | "                  |

|        |                        |             |          |   |
|--------|------------------------|-------------|----------|---|
| 243816 | Alex Senior Citizens   | H & R Block | \$150.00 | " |
| 243899 | Verden Senior Citizens | Smartpay    | \$115.00 | " |
|        |                        |             |          |   |

Zachary Davis made a motion to approve the purchase orders generated by the Grady County governing bodies during the current and previous months and authorize or deny payment of such Purchase Orders 2022-2023: General Supplies 237681 Jackie Cooper Tire Distributors LLC 132.97; Rural Fire-ST Bunker Gear 235463 Banner Fire Equipment, Inc 2786.00; Equipment 235462 Banner Fire Equipment, Inc 1370.00; SH Svc Fee Uniforms 237049 C.O.P.S Products 102.99; Purchase Orders: 2023-2024: Donations Supplies 243975 Amazon Capital Services 158.48; Emergency Mgmt Service 243995 Critical Comm 1998.60; General Batteries 243937 Interstate Batteries Inc 148.95; 243980 O'Reilly Auto Parts Inc 144.29; Cleaning Services 243604 Jennifer A. Wright 550.00; Contractual Services 243076 Grady County Emergency Management Agency 618.80; 243086 OSU Cooperative Ext. Service 10666.66; 243594 Grady County Emergency Management Agency 726.49; Employee Benefit Program 244065 Ron's Rib Ranch LTD 242.95; Equipment 241433 Glock Professional Inc 9984.80; Equipment/Supplies 242622 Amazon Capital Services 189.86; Fees 243051 Grady County Criminal Justice Authority 50000.00; 243254 OTA Pikepass Inc 6.20; 244026 Postmaster 354.00; Fuel 243261 Comdata Inc 81.50; 243450 Comdata Inc 539.41; Meals 243914 Trish Bailey 24.44; Phone Service 244063 Hilliary Communications LLC 218.10; Publication 242846 Emory W. Watts 926.10; Registration 243848 FBI-LEEDA Inc 795.00; Reimbursement 243561 Grady County Emergency Management Agency 227.50; Repairs 242292 Parham Body Shop 9500.00; 242578 Barrington Electric, Inc. 831.50; 243941 Randall Chavers 41.25; 243942 Randall Chavers 300.17; Service 240506 State Auditor And Inspector 1710.00; 243057 Sanders, Welch, Wallis & Holten PC, Inc 1250.00; 243058 Earnest Williamson 1200.00; 243064 Amos John Luke Smith 68.00; 243070 TransUnion Risk & Alternative Data Solutions Inc 150.00; 243071 Pit Stop Lube Center 941.18; 243263 Verizon Wireless 160.04; 243497 Mantis Tech LLC 438.00; 243557 22nd Century Environments Inc 94.50; 243593 Ad Astra LLC 810.00; 243599 Craig PC Sales & Service, Inc 75.00; 243601 Craig PC Sales & Service, Inc 800.00; 243958 Pit Stop Lube Center 56.42; 244037 Public Service Company Of Oklahoma 8337.37; 244098 AT&T 226.21; Software 244104 Apprentice Information Systems Of OK, Inc 53630.00; Supplies 241434 GT Distributors Inc 5579.10; 243074 O'Reilly Auto Parts Inc 141.54; 243867 Amazon Capital Services 366.80; 243911 Amazon Capital Services 114.26; 243947 Staples Business Credit 74.29; 243960 Staples Business Credit 66.65; 243963 Amazon Capital Services 46.58; Travel 243087 Lorrana L Reed 14.34; 243090 Jennifer Moore 10.74; 243913 Jill Locke 327.10; Uniforms 241011 C.O.P.S Products 178.46; 241012 C.O.P.S Products 168.97; 241264 C.O.P.S Products 168.97; 241901 C.O.P.S Products 168.97; 243292 C.O.P.S Products 1634.70; 243473 C.O.P.S Products 1768.10; Vehicle 243919 OMES/Oklahoma State Surplus 15500.00; Health Cleaning Services 243459 Earnest Williamson 2300.00; Payroll Reimbursement 242514 Ok State Department Of Health 31171.24; Service 243157 Culligan/Douma Water Corp 36.35; 244048 VIP Voice Services LLC 736.00; 244106 Public Service Company Of Oklahoma 285.07; Supplies 242574 Amazon Capital Services 1292.51; 243011 Amazon Capital Services 227.75; 243234 Amazon Capital Services 125.99; 243300 Amazon Capital Services 84.99; 243305 C & R Print Shop Inc 255.00; 243329 VIP Voice Services LLC 944.00; 243500 Oklahoma Visual Graphics 300.00; X-rays 241852 Grady Memorial Hospital 120.00; Highway Equipment 243827 United Rentals (North America) 24000.00; 243962 G.W. Van Keppel Company Inc 24900.00; Fuel 242878 Comdata Inc 216.87; Hauling 243731 James D Spence 22393.84; Materials 242973 Taylor & Sons Pipe & Steel Inc 7888.37; Mileage 243098 Zachary Davis 25.02; 243101 Janna Titler 101.92; Oil 243907 Hampel Oil Distributors, Inc 3608.75; Parts 243850 P & K Equipment, Inc 3721.05; Parts/Labor 241824

Bates Repair Service 1861.58; 242017 J & T Truck Accessories 9534.00; 243460 William Douglas 800.00; 243965 The Glass Shop LLC 247.11; Parts/Repairs 243119 P & K Equipment, Inc 897.91; 243143 Kirby Smith Machinery Inc 1023.15; Parts/Supplies 243778 Marshall Auto Parts 2344.78; Pikepass 242773 OTA Pikepass Inc 20.55; 243095 OTA Pikepass Inc 425.62; 243120 OTA Pikepass Inc 558.23; Rock 243204 Dolese Brothers Company Inc 15000.91; 243730 Dolese Brothers Company Inc 37689.70; Service 241831 Waste Connections Of Oklahoma Inc 498.00; 243265 Onin Holdings Inc 1432.00; 243854 The Phoenix Group Holding Company 1121.91; 243970 Summit Utilities Oklahoma, Inc 195.67; 243983 Hilliary Communications LLC 121.50; 244035 AT&T Mobility 73.24; 244036 Town Of Rush Springs 216.58; Supplies 240082 Sheppard Supply Company Inc 75.00; 242243 Cintas FAS Lockbox 276.67; 243149 Cintas FAS Lockbox 118.29; 243927 American Logo & Signs Inc. 6191.50; 244045 Grainger Inc 203.80; Tag/Title 241485 Service Oklahoma 55.00; Tire Repair/Supplies 241815 Gary Null 585.00; Tires 243949 Southern Tire Mart LLC 4296.00; 243967 Southern Tire Mart LLC 6660.00; ML Fee Lease 242077 Quadient Leasing USA, Inc 214.68; Supplies 243852 Staples Business Credit 415.20; 243861 Waxie Enterprises, LLC 594.72; Uniforms 243905 Whitney Nacole Houck 258.00; Rural Fire-ST Equipment 241372 Banner Fire Equipment, Inc 6180.00; 243220 James Heston 157.05; 243933 Amazon Capital Services 761.32; Fuel 243246 Comdata Inc 3534.61; Parts/Supplies 240379 Marshall Auto Parts 346.20; 240396 Marshall Auto Parts 507.74; 240402 Marshall Auto Parts 26.80; 240408 Marshall Auto Parts 764.35; 240416 Marshall Auto Parts 153.80; 241451 Marshall Auto Parts 165.39; 241455 Marshall Auto Parts 231.21; 242635 Marshall Auto Parts 377.35; 242895 Marshall Auto Parts 626.00; 243663 Brandt's Inc 92.68; Repairs 243483 Myder Fire Support LLC 705.00; 244027 Banner Fire Equipment, Inc 272.34; Service 242894 Pit Stop Lube Center 183.90; 243366 City Carbonic Sales & Service Inc 64.40; 243367 City Carbonic Sales & Service Inc 64.40; 243369 City Carbonic Sales & Service Inc 64.40; 243370 City Carbonic Sales & Service Inc 96.60; 243371 City Carbonic Sales & Service Inc 64.40; 243372 City Carbonic Sales & Service Inc 96.60; 243373 City Carbonic Sales & Service Inc 64.40; 243376 City Carbonic Sales & Service Inc 64.40; 243377 City Carbonic Sales & Service Inc 64.40; 243378 City Carbonic Sales & Service Inc 96.60; 243379 City Carbonic Sales & Service Inc 64.40; 243380 City Carbonic Sales & Service Inc 96.60; 243490 TESPriting LLC 960.72; 243902 Critical Comm 1676.25; 243999 Critical Comm 159.25; 244032 Summit Utilities Oklahoma, Inc 39.75; 244033 Stephens Co. Rural Water #5 26.69; 244034 Hilliary Communications LLC 95.95; 244038 Public Service Company Of Oklahoma 129.24; Supplies 240345 Marshall Auto Parts 647.19; 243498 Bound Tree Medical LLC 292.52; 243934 James Heston 50.00; 243948 Locke Supply Inc 330.93; Tire Repair/Supplies 240342 Express Tire Brake & Alignment Inc 15.00; SH Svc Fee Uniforms 243469 C.O.P.S Products 1992.45; SR Cit-ST Groceries 243043 Cable Meat Center Inc 1822.69; 243048 Williams Grocery, Inc. 595.45; Mileage 243044 Kay Lewis 377.28; 243045 Tami Varnell 89.08; Payroll Reimbursement 242872 Verden Senior Citizens Council 7597.32; 243012 Alex Community Center 13224.86; 243026 Chickasha Senior Nutrition Program 3853.87; 243046 Ninnekah Sr. Citizen Committee Tax Acct. 6232.93; 243579 Rush Springs Sr Citizens Wednesday Acct 3202.60; Professional Services 243040 Sanders, Welch, Wallis & Holten PC, Inc 185.00; Repairs 243982 Melton's Heat, Air & Appliance, LLC 1717.29; Service 240790 Orkin 49.99; 241630 Orkin 49.99; 241721 Auto-Chlor System LLC 236.95; 242454 Orkin 49.99; 243816 H & R Block 150.00; 243899 Smartpay Payroll Solutions, LLC 115.00; 243979 AT&T 194.34; 244042 Public Service Company Of Oklahoma 699.78; 244057 Sooner Fire & Saftey 110.00; 244068 Public Service Company Of Oklahoma 357.07; 244069 Waste Connections Of Oklahoma Inc 226.57; 244070 Hilliary Communications LLC 129.49; Supplies 242449 Williams Grocery, Inc. 2373.18; 242450 Cable Meat Center Inc 542.53; 243022 Williams Grocery, Inc. 1194.93; 243821 Williams Grocery, Inc. 946.88. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion approve the county officer monthly reports for the Assessor, Court Clerk, Election Board, OSU Extension, and Sheriff. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the estimate of needs, request for appropriations, transfer of appropriations for Sales Tax – Fire and a fund-to-fund transfer for Protest Tax 2018, 2019, 2020, 2021 to Protest Tax 2022. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

The board approved the appropriations for the allocation for alcoholic beverage tax for towns and cities collected in November 2023 in the amount of \$26,366.60 for the month of December 2023.

The board approved the cash fund estimate of needs and request for appropriations for the following cash funds:

|                                |              |
|--------------------------------|--------------|
| County Highway                 | 1,642,876.12 |
| County Highway-CBRI            | 51,692.33    |
| 911 Phone Fees                 | 62,509.49    |
| Assessor Revolving             | 39.00        |
| Assessor Visual Inspection     | .92          |
| County Clerk Lien Fee          | 12,457.25    |
| County Clerk Preservation      | 24,409.65    |
| Emergency Management Revolving | 2,243.62     |
| Sheriff Service                | 17,078.21    |
| Treasurer Mortgage Tax         | 815.00       |
| Opioid Abatement Settlement    | 1,058.10     |
| USE Tax                        | 85,057.77    |
| Sales Tax – EMS                | 26,009.59    |
| Sales Tax – Fairgrounds        | 226,170.33   |
| Sales Tax – Grady Memorial     | 200,160.74   |
| Sales Tax – Fire Departments   | 113,085.16   |
| Sales Tax – Senior Citizens    | 113,128.43   |
| American Rescue Plan Act 2021  | 10,132.21    |
| LATCF                          | 141.82       |
| Law Library                    | 2,087.50     |
| Court Clerk Preservation       | 3,179.50     |
| Drug Court                     | 424.21       |
| Protest Tax Interest 2018      | 2,233.68     |
| Protest Tax Interest 2019      | 2,328.47     |
| Protest Tax Interest 2020      | 2,039.76     |
| Protest Tax Interest 2021      | 3,982.32     |
| Protest Tax Interest 2022      | 5,975.84     |
| Resale                         | 6,040.13     |

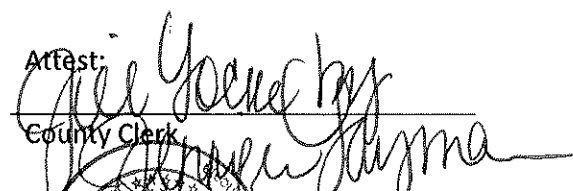
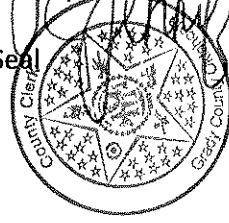
**Officials Meeting: Chairman - Kirk Painter, Vice Chairman - Gary Bray, Commissioner - Zachary Davis, Charles Sifers, A.D.A. County Clerk - Jill Locke, Assessor - Bari Firestone, Sheriff Executive Assistant - Sabra Martin, Court Clerk 1<sup>st</sup> Deputy - Carolyn Bowen, Treasurer - Robin Burton, County Clerk 1<sup>st</sup> Deputy - Kealee Romero, Purchasing Agent - Sydney Richardson, and District 3 Secretary -**

Cavin Newman were in attendance. Commissioner Painter read the section on monitoring and Internal Controls for everyone to respond. Commissioner Painter read the second agenda item and Kealee Romero stated that everyone needed to get their changes into her for their Health Insurance before December 15. Jill Locke asked if there was anyone who had any questions on the new Vacation Policy and Carolyn Bowen said she had questions. Kealee gave some information on the new Vacation Policy and how it would work and when it would start. Jill Locke reiterated that everyone's vacation time needed to be used before the end of the year to follow our handbook. Commissioner Davis went over the Purchase Order compliance issues. He stated that he thought everyone was doing a better job at this, although the Senior Centers needed more help with this. The subject of when the Courthouse is open and what hours everyone is supposed to work was the last item. Charles Sifers A.D.A. addressed this item and stated, that the only time that the Courthouse could close was the Holiday schedule or if an emergency arose. In case of an emergency the Chairman of the Board had the authority to close the Courthouse. However, for any other reason it needed to go on the agenda and be voted for by the Board. The question came up how some offices are closing a different day then the resolution holiday set by the Board. Commissioner Painter stated "that if we were discriminating within interlocal offices in the Courthouse that would be different but we are not". Charles Sifers stated that any further issues or resolutions to this matter would need to be decided on by Jason Hicks, District Attorney.

Kirk Painter made a motion to adjourn. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Meeting Adjourned

Passed and approved on Monday, December 18, 2023.

Attest:  
County Clerk  
Seal  
  


The Board of the Grady County  
Commissioners  
Chairman  
Vice Chairman  
Member