

Minutes of the County Commissioners Regular meeting held on June 5, 2023

The Board of the Grady County Commissioners met on this day for a regularly scheduled meeting with the following board members: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was called to order and roll call: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was opened with the "Pledge of Allegiance"

Kirk Painter made a motion to approve the minutes of the May 30, 2023 regular meeting. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

GCEMA/Fire Report/Safety Director: Dale Thompson informed the Board that he was checking on the Simplex Channels for the 3 district barns and is getting a quote from Industry Systems to get new computers so he can upgrade to the new Windows 11. Kim Duke reported that the Ninnekah dinner went well and she is reminding all the fire stations to get their auction items gathered and to her by next week. Bobby Cantu stated that he was finishing up the Safety meetings and the fire door in Bari Firestone's office was being installed soon.

New Business: Sheriff Boggess spoke to the Board about putting in new counter tops, a sink and refrigerator for the Sheriff's training room. The Commissioners agreed with the Sheriff that this was necessary for training purposes.

Kirk Painter made a motion to approve the following draw request from the Grady Memorial Hospital's sales tax accounts held with First National Bank: Industry Systems - FortiToken 100 (Multi-Factor Authorization) - \$3,178, Industry Systems - Software License -Microsoft SQL Server 2022 - \$3,260.12, Hologic - Breast Biopsy System (Brevsys) - \$84,500, Industry Systems - Computer, Desktop (2) - \$1841.20, Inner Space - Scope Cabinet (Surgery)-\$22,927.19, Medline Industries - Pediatric Crash Cart - \$1,802.96, and Logiquip - Defibrillator Crash Cart - \$1,785.15. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve amending that certain Subrecipient Award Agreement dated as of December 5, 2023, as amended February 6, 2023, from the Board of County Commissioners to Grady Memorial Hospital from American Rescue Plan Act funds to amend the Budget Period End Date by changing June, 2023 to September 30, 2023 and approving the Second Amendment to Subrecipient Award Agreement dated as of June 5, 2023. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kim Duke and Rodney Christian were in attendance to speak to the Commissioners on clarification on the ARPA award they received. They were planning on building a new bathroom with the money, but had since been confused if they were supposed to build the building itself or just the bathroom. Kirk Painter earlier stated that he was going to build the building to house some of his equipment at the fire station. Kim asked if they need to do separate bids and bid both projects at the same time? The Commissioners said they thought this was the best option for this project.

Gary Bray made a motion to approve installing a wall and door into the Passport Office for security. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Dale Thompson spoke to the Commissioners about the Jon Boat and let them know that they have an 8 ft. boat at the Pioneer Station that they would use at Lake Burtchi and this one would be housed at the Alex station because they are closest to the river. Chickasha has done away with their dive team and swift water rescue so he would like to see Grady County receive more training for this.

Kirk Painter made a motion to approve the Emergency Management Office purchasing a new Jon Boat and trailer for swift water rescues and dive recovery activities. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to award the quoted bids for the installation of warning lights to the Safety Director's Vehicle to Banner in the amount of \$1,788.34. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a quote from Melton's Heat Air & Electric in the amount of \$2,899.00 for the cleaning and servicing of all A/C units at the Sheriff's Office. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a quote from Melton's Heat Air & Electric in the amount of \$525.98 for the cleaning and servicing of all A/C units at the Sheriff's Warehouse. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a quote from All American Home Center in the amount of \$21,556.57 for the tiling of the Courthouse Security Vestibule. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve closing the Courthouse on July 3, 2023 in order to tile the security vestibule, which will be a four-day project. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve of upgrading the Grady County internet and firewall renewal options. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a resolution approving County Officers Monthly Travel Allowance to the following: Each County Commissioner - \$1,000.00, County Sheriff - \$1,000.00, County Assessor - \$900.00, County Clerk - \$800.00, Court Clerk - \$800.00, Treasurer - \$800.00; contingent upon if each elected official decides to drive their personal vehicle or a county owned vehicle, starting July 1, 2023. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve of allocating all current and future ARPA interest to the Highway Fund. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the Fund-to-Fund transfer of ARPA interest to the Highway Fund in the amount of \$159,034.23 to be split evenly between each District. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the FY 2023-2024 Grady County Depository Bank's as follows: Community Bank of Oklahoma – Chickasha, First National Bank and Trust – Chickasha, Liberty

National Bank – Chickasha, Simmons Bank – Chickasha, Sooner State Bank - Tuttle. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the FY 2023-2024 Grady County Investment Policy for the following funds: County General Fund, County Highway Fund, and Depository Accounts. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the following FY 2023-2024 contracts for the Treasurer’s Office: Quadiant Leasing – for post meter, TM Consulting, Inc. – for software lease and maintenance agreement, Standley Systems, LLC – copier maintenance, and Cummins Allison – money machine maintenance. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the following contracts for the Sheriff’s Department: Melton’s Heat Air & Electric – maintenance for A/C units and Melton’s Heat Air & Electric – maintenance for mini-splits. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a Juvenile Detention Contract for the FY 2023-2024 between Comanche County Regional Juvenile Detention Center and Grady County. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Zachary Davis made a motion to approve awarding the tabled bid for the rebidding of a 32’ x 60’ station add-on for the Harold Fire Station to Locke Welding for building only in the amount of \$44,779.59, K & C Concrete for concrete only in the amount of \$19,040.00, Arrow Service Group for electric only in the amount of \$10,600.00 and HCH Foam & Insulation for insulation only in the amount of \$10,600.00 for a total of \$85,019.59. See bid for other bidders. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No action on the bid for a tract or tracts of land containing or totaling between five (5) and fifteen (15) acres for Grady County District 1.

Gary Bray made a motion to approve awarding the bid for the rebidding of an Emergency Medical Response vehicle for the Pioneer Fire Station to Seth Wadley Auto Group in the amount of \$65,430.00. No other bidders. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the DOT form 324A for the payment to Smith Roberts Land Services for acquisitions on Grady Co., Cottonwood Rd J/P 31803(04) in the amount of \$7,837.55. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to approve the Declaration of Surplus for District 3 in accordance with 19 O.S. Sec. 339 & 421 thru 421.2

Description	Inventory Number	Serial Number	Date Acquired	Original Cost
1989 Auto Level Topcon	210-0001	E26028	08/21/1997	350.00

It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to approve the Disposal of equipment for District 3 in accordance with 19 O.S. Sec. 421

Description	Inventory Number	Serial Number	Property Transferred to	By means of
Tiger Boom/Mower	441-0017	TB-7087		Junked

It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No action on utility/pipeline road crossing permits, waterline/fast-line permits, and driveway/tinhorn permits.

Kirk Painter made a motion to approve the Blanket Purchase Orders, #237229 - 237269. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Zachary Davis made a motion to approve the purchase orders generated by the Grady County governing bodies during the current and previous months and authorize or deny payment of such Purchase Orders 2022-2023: 911 Phone Contractual Services 236487 Cequel Communication, LLC 154.00; Drug/Alcohol Testing 236843 Accurate Mobile Drug Testing, LLC 45.00; ARPA 2021 ARPA 233113 Resurrection House 120489.01; General null 236554 Steve Verser 199.95; Cleaning Services 236457 Amos John Luke Smith 60.00; Contractual Services 236066 OSU Cooperative Ext. Service 17333.33; Drug/Alcohol Testing 234281 Valir Outpatient Clinics, LLC 185.00; Equipment 237065 Small Engine Service & Repair LLC 199.99; Equipment/Supplies 237066 Joe's Maytag Home Appliance Center Inc 837.95; Mileage 233762 Vanessa McNabb 150.05; 236084 Trish Bailey 13.36; 236085 Kari Molder 4.72; Refund 237078 Amazon.Com LLC 698.00; Repairs 236813 Mike Coffey Plastering 9850.00; Service 236761 Sanders, Welch, Wallis & Holten PC, Inc 875.00; 237177 Public Service Company Of Oklahoma 8479.51; 237179 AT&T 218.00; 237180 Public Service Company Of Oklahoma 1140.49; Supplies 234579 Culligan/Douma Water Corp 107.95; 234584 Cintas FAS Lockbox 10.76; 236525 JF Filtration, Inc 1701.70; 237025 Industry Systems Inc 782.20; 237039 Staples Business Credit 1139.37; 237041 Amazon Capital Services 120.48; 237055 Amazon Capital Services 479.00; 237073 Staples Corporate Accounts 495.56; Water 235586 Culligan/Douma Water Corp 17.95; Health Service 237077 AT&T 531.89; Supplies 236711 Amazon Capital Services 121.97; Highway Cleaning Services 237094 Randi Patel 75.00; Drug/Alcohol Testing 236247 Motionworks Industrial Safety LLC 235.00; Equipment 236663 Oklahoma Kenworth LLC 436295.00; 237040 Irwin Trailer LLC 91590.00; Hauling 237014 James D Spence 36710.80; Lease 237050 Caterpillar Financial Service Corp 4368.52; 237091 SNB Bank N.A. 2803.88; 237092 Security State Bank 2693.71; Mileage 236437 Zachary Davis 136.24; 236439 Janna Titler 136.24; 236910 Kirk Painter 60.91; Office Supplies 237033 Staples Business Credit 624.96; Parts/Labor 236252 C.L. Boyd Inc 311.31; Parts/Repairs 235409 Bruckner Truck Sales/Corporate Billing 424.17; Parts/Supplies 231998 Kirby Smith Machinery Inc 41.23; 236238 Warren Power & Machinery Inc 1382.94; 236249 Lawson Products, Inc 2647.77; 236552 Amazon Capital Services 1300.85; 236942 Amazon Capital Services 971.08; Road Oils 236898 Ergon Asphalt & Emulsions Inc 18277.64; Rock 236544 Dolese Brothers Company Inc 8990.82; Service 237090 Summit Utilities Oklahoma, Inc 90.36; 237174 Public Service Company Of Oklahoma 756.42; Supplies 235768 Culligan/Douma Water Corp 10.50; 236034 Sign It Up 348.00; 236056 Taylor & Sons Pipe & Steel Inc 20.58; 236879 J & T Truck Accessories 4431.00; 237016 JJ Keller & Associates, Inc. 308.49; Supplies/Repair 236609 H & R Diesel LLC 325.00; Tag/Title 237042 Ok Tax Commission 11.00; ML Fee Supplies 237072 Amazon Capital Services 89.84; 237089 Amazon Capital Services 158.48;

Rural Fire-ST Service 237147 Rural Electric Cooperative Inc 171.38; 237152 Verizon Wireless 174.05; 237153 Stephens Co. Rural Water #5 26.69; 237154 Summit Utilities Oklahoma, Inc 40.41; 237155 Public Service Company of Oklahoma 846.60; Supplies 236597 Metro Emergency Upfitters LLC 2665.00; SH Svc Fee Contractual Services 236443 Cequel Communication, LLC 107.45; Drug/Alcohol Testing 236710 Accurate Mobile Drug Testing, LLC 90.00; 237028 Accurate Mobile Drug Testing, LLC 45.00; Equipment 237032 Bag-A-Nut LLC 610.35; Repairs 236909 Chickasha Lumber Company Inc 385.58; Supplies 236672 Chickasha Office Supply 454.39; 237029 Atwood's Distributing LP 1299.00; Website 237054 Lighthouse Web Design, LLC 2400.00; SR Cit-ST Payroll Reimbursement 236091 Rush Springs Sr Citizens Wednesday Acct 3127.24; 236325 Chickasha Senior Nutrition Program 4058.40; Repairs 237081 Stephen Michael McDowell 1466.00; Service 236321 Culligan/Douma Water Corp 93.75; 237020 Mahan's Lawn & Landscape LLC 650.00; 237069 AT&T U-Verse 123.67; 237144 Town Of Verden 67.75; 237145 Public Service Company Of Oklahoma 266.64; 237164 AT&T 168.26; 237165 Public Service Company Of Oklahoma 345.45; 237175 Public Service Company Of Oklahoma 382.39; 237178 Minco Gas Authority 127.21; Supplies 236296 Ben E. Keith Company 2040.57; 236318 Williams Grocery, Inc. 1135.61; 236319 Cable Meat Center Inc 3920.33; 237006 Ross Seed Company, Inc 52.46; Water 236278 Culligan/Douma Water Corp 50.00. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion approve the county officer monthly reports for the Assessor's Office, Treasurer, and Health Department. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion approve the estimate of needs, request for appropriations, transfer of appropriations for the General Fund and Senior Citizens – Sales Tax. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Officials Meeting: Commissioner Bray read the information and communication portion of the Internal Controls from the office from SA&I. Commissioner Painter then proceeded with some items that needed to be addressed in order to move forward with everyone's budget. The Officials discussed raises for the employees and how we want to move forward with them. The Officials talked about doing a matrix and some doing a percentage raise for their employees. The Officials then talked about paying ½ of the employee's family's insurance and when this would become effective. The County Clerk told the Officials that we would have open enrollment in November and it would be effective January 1st, and this change would have to be voted by the Board and go in the handbook. The vacation accruals were discussed next, Sheriff Boggess suggested that we do the accrual because this would help when a new employee came, they would not get in a bind if something came up unexpectedly. The Officials discussed setting a cap on this so that we would not go over the budget that we set each year. The Officials discussed starting this process in January since that is when we calculate employee's vacations normally.

Kirk Painter made a motion to adjourn. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Meeting Adjourned

Passed and approved on Monday, June 12, 2023.

The Board of the Grady County Commissioners

Attest:

Jill Locke

County Clerk



Mark A. Pait

Chairman

Sam F. Boney

Vice Chairman

Z. R.

Member