



# Grady County

## 911 ADDRESS APPLICATION

APPLICANT	
1) Date of Application	2) Occupant(s) or Business Name
3) Phone Number(s) or Occupant(s) Point of Contact	4) Email Address of Applicant

PROPERTY DESCRIPTION				
5) Current Address	6) Owner of Property: <input type="checkbox"/> Same as Item 2 Above Or <input type="checkbox"/> _____			
7) Description of location, example – nearest intersection, neighbor's address, etc. (No Legal Description)				
8) Type of Property: <input type="checkbox"/> Home Standard Foundation <input type="checkbox"/> Apartment <input type="checkbox"/> Trailer <input type="checkbox"/> Duplex <input type="checkbox"/> Business <input type="checkbox"/> Complex	8b) Status <input type="checkbox"/> Currently Under Construction <input type="checkbox"/> Existing Home			
9) Legal Description (if available)				
Section	Township	Range	Subdivision	Block/Unit

Note: Applicant must allow up to 10 working days for processing.

OFFICIAL USE ONLY	
10) Date Application Received from Applicant	11) Address Assigned
12) Date Address Assigned	13) Date Customer Contacted
14) How Was Applicant Contacted	

# **Grady County Addressing Procedure**

## **Authority**

Grady County Resolution

## **Purpose**

The procedures set forth herein are for the purpose of establishing and maintaining a uniform addressing policy in Grady County.

## **Address Application**

Any person seeking an address will complete a Grady County 911 Address Application and submit the completed application to:

Grady County 911 Addressing  
c/o Grady County Sheriff's Office  
302 N. 3<sup>rd</sup> Street  
Chickasha, OK 73018

Note: Any required information not provided may delay the assignment of an address(s).

## **Assignment Process**

The Grady County Office of 911 Addressing shall perform the following functions within 10 working days:

- A. Verify application has enough information to determine correct property location and correct access road.
- B. Conduct a field survey if necessary.
- C. Work with the contracted company to assign an address number which conforms to the established numbering system.
- D. Notify the applicant of the assigned address(s) and provide an address verification letter.