

Minutes of the County Commissioners Regular meeting held on February 27, 2023

The Board of the Grady County Commissioners met on this day for a regularly scheduled meeting with the following board members: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was called to order and roll call: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was opened with the "Pledge of Allegiance"

Kirk Painter made a motion to approve the minutes of the February 21, 2023 regular meeting. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the minutes of the February 22, 2023 special meeting. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the fiscal year ending 2022 Federal Audit engagement letter from the Oklahoma State Auditor. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No Action to approve of the tabled item to appoint Cindy Robinson as the Bailey Representative for Grady County Fire Department, 5-year term – expiring February 2028.

No action to approve to appoint Jeff Spivey as the Bailey Representative for Grady County Fire Department, 5-year term – expiring February 2028.

GCEMA/Fire Report/Safety Director: Dale Thompson was absent. Kim Duke reported to the Commissioners that the Fire Board special meeting will be February 28, 2023. She informed the Board that there is a fundraiser at Friend Fire Department next Monday and stated that the last fundraiser they raised \$10,000.00. Bobby Cantu had nothing to report.

Kirk Painter made a motion to approve of the tabled item for Grady County's Disaster Recovery Plan for 2023. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No draw request for Grady Memorial Hospital.

ARPA discussion: No Action

Kirk Painter made a motion to approve of the action of designating Thomas Sheppard as the RSO Radiation Safety Training Officer. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve of the Guaranteed Maximum Price Amendment between CMS Willowbrook and Grady County. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a quote from Digi Security Systems for camera additions on the third floor of the courthouse in the amount of \$6,558.99. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve of the action on a tax exemption acknowledgement between Grady County and CMS Willowbrook, Inc. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve of the action to award a quoted bid for painting the training room at the Sheriff's building from Mike Coffey for \$3,020.00. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a bid request for repairing and sealing the inside and outside walls of the Grady County Sheriff's Office. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a rebid of chemicals used for roadside spraying for all Districts. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to approve a bid request for an end dump truck for District 3. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to award the tabled bids for the Grady County Health Department Renovation. (See County Clerk's Office for Bids). It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Zachary Davis made a motion to award the bid for a Water Truck for Grady County District 1 from Splash Truck Sales for \$81,850.00. (No other bidders). It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Zachary Davis made a motion to award the bid for a Truck Dump Body for Grady County District 1 from Maxx Dump Body for \$24,622.00. (No other bidders). It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Zachary Davis made a motion to award the bid for a for a Steel Arched Culvert with Headwalls for Grady County District 1 from The Railroad Yard for \$17,690.00. (No other bidders). It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to table the item on removing a County owned mobile home from private property. Mr. Painter stated that he will be obtaining the proper paperwork to present to the Board. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the tabled item for procedures for bidding property. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion approve the tabled Security Services Agreement between 22nd Century Environments and Grady County. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion approve to deposit a check from Washita Pipe & Steel in the amount of \$9,260.40 for recycled materials into the Highway District 3 M&O. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the Declaration of Surplus in accordance with 19 O.S. Sec. 339 & 421 thru 421.2 for the Grady County District #1 for the following:

Description	Inventory Number	Serial Number	Date Acquired	Original Cost
2019 Asphalt Blade Float	D444-0002	M027144E02	8-6-2019	\$18,500.00

Declaration of Surplus for Grady County District #2:

Description	Inventory Number	Serial Number	Date Acquired	Original Cost
1999 International Truck	302-0067	2HSFMAER1XCO75294	4-23-1998	\$62,535.00
1999 International End Dump	302-0068	2HSFMAER3XCO75295	5-1-1998	\$62,535.00
2009 Mack Belly Dump Truck	302-0088	1M1AN07YX9N004350	11-21-2008	\$20,972.50
2009 Mack Belly Dump Truck	302-0089	1M1AN07Y19N004351	11-21-2008	\$20,972.50
2009 Mack Belly Dump Truck	302-0090	1M1AN07Y39N004352	11-21-2008	\$20,972.50
2009 Mack Belly Dump Truck	302-0091	1M1AN07Y59N004353	11-21-2008	\$20,972.50
2009 Mack End Dump	302-0094	1M2AX04Y09M006365	7-29-2009	\$98,788.00
2009 Mack End Dump	302-0095	1M2AX04Y09M006366	7-30-2009	\$99,888.00
Miller Welder	404-0004	JH243637	6-17-2004	\$4,148.00
Miller Welder	404-0007	JB515553	1-24-1992	0

It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No utility/pipeline road crossing permits, waterline/fast-line permits, and driveway/tinhorn permits.

Kirk Painter made a motion to approve the purchase orders generated by the Grady County governing bodies during the current and previous months and authorize or deny payment of such Purchase Orders 2021-2022: General Parts/Repairs 226405 Ralph & Sons Tires Inc 277.35; Health

Architect 224388 Rees Associated Inc 1965.00; Highway Equipment 224529 Holt Truck Centers Of Oklahoma, LLC 168784.00; Purchase Orders 2022-2023: 911 Phone Agreement 234685 Stolz Telecom LLC 4089.21; Radio Tower 234684 Lawton Communications LLC 480.00; User Fee 233511 Ok Department Of Public Safety 535.00; ARPA 2021 ARPA 231932 Grady Co Rural Water #2 24615.00; Service 230521 Floyd & Driver, PLLC 14788.77; Donations Supplies 234819 Atwood's Distributing LP 127.98; General Drug/Alcohol Testing 234727 Motionworks Industrial Safety LLC 65.00; Equipment 234695 Amazon Capital Services 920.90; Juvenile Detention 234845 Communityworks 178.00; Labor/Materials 234497 Michael J King 8500.00; Mileage 234646 Tonya Hodges 12.05; 234648 Samantha Bari Firestone 57.64; Phone Service 234734 AT&T 46.35; Registration 234682 Axon Enterprise, Inc 445.50; Reimbursement 234724 Kory Kirkland 119.88; Repairs 233902 DeHart Air Conditioning 375.00; 234660 Barrington Electric, Inc. 219.00; Service 233028 Stephen Morgan 660.00; 233523 The Digi Group Inc 498.14; 233961 Earnest Williamson 1200.00; 233963 Clean Uniform Company Inc 138.60; 234692 Melton's Heat, Air & Appliance, LLC 277.24; 234698 The Glass Shop LLC 45.00; 234725 Absolute Economical Funeral Home 1900.00; 234729 City Of Chickasha 1775.78; 234770 Verizon Wireless 3177.77; 234812 Public Service Company Of Oklahoma 730.35; 234833 Public Service Company Of Oklahoma 5221.47; Supplies 234450 Voss Electric Co 183.60; 234730 OMES/Oklahoma State Surplus 555.00; Health Cleaning Services 233518 Earnest Williamson 1000.00; Maintenance 230260 Clifford Power 1906.00; Service 231974 R K Black Inc 45.00; 234532 AT&T Mobility 86.49; Supplies 233996 Manson Western, LLC 512.60; Highway Bottled Water 234117 Culligan/Douma Water Corp 62.95; Cleaning Services 234755 Randi Patel 75.00; Drug/Alcohol Testing 234104 Motionworks Industrial Safety LLC 260.00; Equipment 234539 Great Plains, LLC 75510.48; 234636 Great Plains, LLC 100652.77; 234680 Great Plains, LLC 85311.19; 234681 Vermeer Great Plains Inc 93546.08; Equipment/Supplies 234628 Line-X Coatings Of Chickasha Inc 550.00; Fees 234678 Valir Outpatient Clinics, LLC 74.99; Fuel 234711 Cowboy Express Fuel LLC 20359.57; 234776 Cowboy Express Fuel LLC 17948.69; Fuel/Supplies 234384 Steagall Oil Company Inc 1041.60; Hauling 234525 James D Spence 17380.71; Labor/Repairs 234798 Bates Repair Service 980.00; 234799 Bates Repair Service 2744.97; Mileage 234172 Kirk Painter 60.91; 234471 Zachary Davis 40.61; Office Supplies 234621 Staples Business Credit 102.32; Oil 234674 AEG Petroleum LLC 1889.80; Parts/Labor 233551 DeHart Air Conditioning 125.00; Parts/Repairs 231823 Rusty Savage 637.58; 232536 OK Correctional Industries 617.25; 233496 Loyd Vee Ball 829.52; 234107 Heavy Truck & Trailer Parts Inc 441.09; Parts/Supplies 230034 Chickasha Lumber Company Inc 284.45; 231452 Redneck Trailer Supplies, Inc 234.89; 234100 Ryan Forsythe 129.55; 234102 O'Reilly Auto Parts Inc 1701.65; 234110 Chickasha Industrial & Welding Inc 475.94; 234358 Amazon Capital Services 1918.71; 234514 Lawson Products, Inc 2628.31; 234558 Amazon Capital Services 1029.51; 234820 Loyd Vee Ball 303.00; Publication 234624 The Express-Star Inc 23.05; Registration 233857 CODA 375.00; Rock 234018 Dolese Brothers Company Inc 9184.10; 234526 Dolese Brothers Company Inc 18096.69; Service 233489 UniFirst Inc 602.96; 234705 Cavin Wrecker Service 720.00; 234707 OK Natural Gas Inc 775.02; 234772 OK Electric Cooperative Inc 118.00; 234810 AT&T 536.09; 234811 AT&T U-Verse 78.77; Supplies 231991 Sheppard Supply Company Inc 10.00; 233790 Atwood's Distributing LP 494.19; 234105 Marshall Auto Parts 344.92; 234109 Cintas FAS Lockbox 103.88; 234134 Chickasha Industrial & Welding Inc 496.09; 234178 American Logo & Signs Inc. 2131.00; 234506 Amazon Capital Services 1653.48; Supplies/Labor 231819 Craig PC Sales & Service, Inc 1200.00; RM&P Supplies 234696 Spectra Associates Inc. 499.95; Rural Fire-ST Equipment/Supplies 234618 Small Engine Service & Repair LLC 60.39; Insurance 234716 VFAO 50.00; 234717 VFAO 150.00; 234718 VFAO 100.00; 234719 VFAO 150.00; 234720 VFAO 100.00; Repairs 234190 Duncan Overhead Doors Of Chickasha 1386.00; Service 233626 Comdata Inc 5110.54; 234691 Summit Utilities Oklahoma, Inc 386.99; 234701 C & R Print Shop Inc 100.00; SH Svc Fee Fees 234817 North Texas Tollway Authority

14.33; Repairs 234500 Todd C Morris 425.35; 234553 Todd C Morris 976.00; Service 234222 Chickasha Towing & Recovery Inc 100.00; SR Cit-ST Groceries 234289 Cable Meat Center Inc 2473.05; 234297 Williams Grocery, Inc. 669.36; Insurance 234722 CompSource Oklahoma 965.20; Mileage 233654 Lane Howerton 237.77; Payroll Reimbursement 233982 Rush Springs Sr Citizens Wednesday Acct 3051.88; Service 233646 ADT Security Services Inc 61.17; 233649 Gonzalez Pest Control Inc 37.00; 233652 Auto-Chlor System LLC 284.95; 234139 Gonzalez Pest Control Inc 37.00; 234723 OK Natural Gas Inc 298.06; 234731 AT&T 116.41; 234809 OK Natural Gas Inc 292.11; 234828 TDS Telecom Inc 200.41; Supplies 232941 Oklahoma Restaurant Supply 479.75. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

No County Officer monthly reports.

Kirk Painter made a motion to approve the estimate of needs, request for appropriations, transfer of appropriations for County Highway. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

New Business: Sheriff Boggess introduced his new Undersheriff, Kori Brewer to the Board of Commissioners and invited them to a formal ceremony on February 28, 2023.

Kim Thomas-Smith spoke with the Board about a County Easement from 1918. The land owners wanted to know if the County would be willing to turn it into a Public Easement.

Officials Meeting: Chairman Kirk Painter, Vice Chairman Gary Bray, Commissioner Zachary Davis, County Clerk-Jill Locke, Assessor-Bari Firestone, Sheriff-Gary Boggess, Court Clerk-Lisa Hannah, and Ruth Bingham-Treasurer 1st deputy. Kealee Romero-County Clerk 1st Deputy was present to speak with the Officials changing the policy we currently have for vacation to a vacation accrual policy. Kealee stated that currently an employee must wait one full year before they receive any vacation time off, then it is switched to accrue on January 1st. She explained the monthly accrual would be earned at the same time the sick leave is accrued. Also, the vacation time would not have to be used by December, it would have a maximum accrual amount and once that amount is received the employee would stop accruing until they used some of their vacation time. Another option is to not pay all the vacation out when an employee terminates with Grady County. It was suggested that we put a limit on the amount of vacation time we pay out to, two weeks. Gary Boggess stated that he has used this kind of system before and that it works very well. He also stated paying the two weeks out would save the County a lot of money. Kealee stated that even with the change of this policy it would still be the Elected Officials duty to approve an employee's vacation time off requests. Bari Firestone stated that she was worried the employee's that have already received their vacation time now, when they started accruing vacation time on top and wondered if that would be considered "double dipping". Jill Locke stated they would still earn the vacation time until they reached the maximum amount allowed and then they would stop accruing until they used some of their time. And if we set a maximum amount of vacation time to pay out, this would allow us to budget the payout for vacation easier. Ruth Bingham asked about if each office was still allowed to have their own office policy for when an employee can use their vacation time. Kealee stated most definitely. Sabra Martin asked what would happen with employees that have been working but have not reached their one-year mark, would they just start accruing from that point or would there be any pro-rated vacation for the time they did not receive? Charles Sifers, ADA, stated that we would have to go back and pro rate their vacation. Kealee also asked that everyone give her their ideas on how they would like to see the

vacation policy look like. Kirk Painter requested that everyone submit their ideas to the County Clerk's Office so they could get the plan wrote up and then would be put on the agenda for approval. Jill Locke suggested maybe have one more meeting on this after the ideas have been submitted and for the secretaries that handle payroll for the barns also be present so they have a better understanding on it as well.

Kealee Romero informed everyone that it will be budget time soon and the Officials need to decide what kind of raises we will be given to employees this year. A percentage raise or a matrix type raise. She gave information on the matrix raise and told how this would affect the County and the employees.

Lisa Hannah asked if the 3rd floor could be opened for viewing of records. The Commissioners decided to let the abstractors go to the 3rd floor to view records. They stated that after we get a camera system up there the public would be allowed to go up there also.

Zachary Davis made a motion to adjourn. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Meeting Adjourned.

Passed and approved on Monday, March 6, 2023.

The Board of the Grady County Commissioners

Attest:

County Clerk

Seal



Kirk J. Painter
Chairman

Gary J. Bray
Vice Chairman

Zachary Davis
Member