

## **Minutes of the County Commissioners Regular meeting held on January 17, 2023**

The Board of the Grady County Commissioners met on this day for a regularly scheduled meeting with the following board members: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was called to order and roll call: Kirk Painter, Gary Bray, and Zachary Davis.

The meeting was opened with the "Pledge of Allegiance"

Kirk Painter made a motion to approve the minutes of the January 9, 2023 regular meeting. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

**Kirk Painter made a motion to approve the Bid request for chemicals used for roadside spraying for all districts. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.**

**Kirk Painter made a motion to approve the Bid request for roadside spraying for all districts. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.**

**Kirk Painter made a motion to approve the Bid request for one (1) or more Belly Dump Trailer for all districts. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.**

**Kirk Painter made a motion to approve the Bid request for one (1) or more, new or used Front End Loader for all districts. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.**

GCEMA/Fire Report/Safety Director: Dale Thompson asked the Commissioners if they knew anything about the contract for the vending machines. Commissioner Painter asked Dale Thompson if he would look into it. Dale informed the Board that he had a Southwest Emergency Management meeting and a LEPC meeting Thursday, January 19, 2023, a State Training Committee meeting in Norman this Friday, January 20, 2023 and 3-day FEMA meeting the week of the 23<sup>rd</sup> he stated this would finish up the EOC Management training. Kim Duke reported that the Fire Board meeting is Tuesday the 17<sup>th</sup> of January and the final report for the fire calls is 981 for the year. Bobby Cantu informed the Commissioners that he had been working on getting the district #1 Clearinghouse updated, he prepped the 3<sup>rd</sup> floor for the repairs on last Friday, the company that they hired came to do the removal of bars, he stated that February 20<sup>th</sup> they would be back to fix the wall. Bobby stated that the repairs were to help with ADA compliancy He said he would be attending the LEPC meeting on Thursday the 19<sup>th</sup> and there was one MVA last week.

No draw request from the Grady Memorial Hospital.

ARPA discussion: No action

Zachary Davis made a motion to approve the resolution approving and ratifying the application for and acceptance of the supplemental LATCF funds. The county will be receiving \$100,000.00 with this grant. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to approve of junking scrap metal for District #3. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve of an audit for the Grady County Sheriff's Department completed by State Auditor & Inspector's Office. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve a quote for \$11,000.00 from Wallace Design Collective for a Structural Assessment of the Courthouse. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the Circuit Engineering District Auction Policies. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the Camino Natural Resources LLC Greenleaf Well Proposal pending Charles Sifers, ADA reviewing the document. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the reimbursement to the General Fund Account (0001-2-0400-1110) for overtime from the DEA in the total amount of \$2,280.35. It was seconded by Zachary Davis. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Gary Bray made a motion to approve utility/pipeline road crossing permits, waterline/fast-line permits, and driveway/tinhorn permits for District #2 & #3. It was seconded by Kirk Painter. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the purchase orders generated by the Grady County governing bodies during the current and previous months and authorize or deny payment of such Purchase Orders 2021-2022: Highway Labor/Repairs 226566 Joe Goddard Enterprises, LLC 7000.86; 2022-2023: ARPA 2021 ARPA 231930 Bridge Creek Fire Protection District 47544.23; Emergency Mgmt Rental 233531 Quadient Leasing USA, Inc 183.30; Supplies 233720 Allied 100, LLC 430.00; EMS 522-ST Appropriations 233810 Town Of Rush Springs 4999.60; 233811 City Of Tuttle 19998.39; Fair Main-ST Appropriations 233808 First National Bank & Trust Co 217373.83; General null 233817 Grady County Election Board 405.00; Cleaning Services 233528 Amos John Luke Smith 60.00; Drug/Alcohol Testing 230207 Motionworks Industrial Safety LLC 45.00; Fees 233854 Tisdal & O'Hara PLLC 468.50; Office Supplies 232802 Staples Business Credit 437.64; Parts 233805 DANA Safety Supply 581.00; Phone Service 233752 AT&T Long Distance 11.51; 233754 Hilliary Communications LLC 208.10; Registration 233684 On-Target Solutions Group, Inc 325.00; 233876 CODA 250.00; Repairs 233026 Van Dyck Mechanical LLC 737.00; Service 232045 Link's Mojo LLC 5.82; 233147 Pure Water Partners LLC 108.00; 233148 The Digi Group Inc 307.41; 233158 Pit Stop Lube Center 82.95; 233346 Amos John Luke Smith 68.00; 233739 Public Service Company Of Oklahoma 6384.80; 233740 Public Service Company Of Oklahoma 733.16; 233827 Summit Utilities Oklahoma, Inc 7936.31; 233831 Cequel Communication, LLC 69.66; 233832 Alliance Business Services, Inc 1161.37; 233905 Airespring Inc 1876.09; Software 233695 KellPro Inc 18572.70; Supplies 230001 David Schlittenhardt 119.50; Tire Repair/Supplies 230631 Express Tire Brake & Alignment Inc 145.00; Tires 233814 Express Tire Brake & Alignment Inc 717.56; Travel 233143 Riley Dubois 293.19; 233144 Jennifer Moore 28.25; 233146 Lorrana L Reed 10.13; Health

Cleaning 233189 Earnest Williamson 1000.00; Service 233690 Firetrol Protection Systems Inc. 237.50; 233837 City Of Chickasha 99.25; 233863 Summit Utilities Oklahoma, Inc 616.89; 233865 AT&T Mobility 61.18; Supplies 232546 Fort Smith Paper Company 233.48; 232547 Culligan/Douma Water Corp 38.35; Highway Equipment 233732 Nationwide Trailers, LLC 17265.00; Fuel 233812 ASAP Energy Inc 14933.18; Hauling 233446 James D Spence 18166.86; Lease 233014 RCB Bank 6843.42; 233015 Prosperity Bank 7501.98; 233907 Caterpillar Financial Service Corp 2902.65; Mileage 233898 Zachary Davis 300.13; Parts 232851 Bruckner Truck Sales/Corporate Billing 1920.03; 233738 Brandt's Inc 945.88; Parts/Labor 233737 Line-X Coatings Of Chickasha Inc 2187.50; Parts/Repairs 231996 OK Correctional Industries 580.35; Parts/Supplies 230766 Warren Power & Machinery Inc 361.53; Pikepass 233066 OTA Pikepass Inc 13.25; Reimbursement 233723 Gary Bray 62.50; Road Oils 233258 Ergon Asphalt & Emulsions Inc 3251.91; 233292 Ergon Asphalt & Emulsions Inc 3114.37; Rock 233264 Dolese Brothers Company Inc 591.23; 233313 Dolese Brothers Company Inc 9046.67; 233441 Dolese Brothers Company Inc 9431.09; Service 232304 Tactical Home Solutions LLC 140.00; 233698 Public Service Company Of Oklahoma 813.64; 233707 Town Of Rush Springs 84.71; 233724 AT&T Mobility 53.24; 233833 City Of Chickasha 344.82; 233870 Public Service Company Of Oklahoma 578.14; Supplies 233016 Atwood's Distributing LP 1424.94; 233063 Steagall Oil Company Inc 1753.40; 233453 Gary Null 1023.00; 233717 J & T Truck Accessories 1050.00; 233725 Merit Chickasha CDJR LLC 260.28; 233733 Atwood's Distributing LP 429.99; 233786 Chickasha Industrial & Welding Inc 2781.89; 233803 Chickasha Industrial & Welding Inc 10349.00; 233815 Wheels Express Inc 1410.00; 233855 Wheels Express Inc 962.90; 233892 Gary Null 1000.00; Vehicle 233730 SBC RHC F Norm, LP 44635.20; Waste Disposal 233486 Shawn Ledford, Inc 350.00; Hospital-ST Appropriations 233809 First National Bank & Trust 192375.85; Mtg Cert Lease 230221 Standley Systems 377.04; RM&P Service 231271 Standley Systems 500.00; Supplies 233447 Kofile Technologies, Inc 3653.77; Rural Fire-ST Publication 230414 The Express-Star Inc 24.80; 230418 The Express-Star Inc 25.10; Repairs 233438 Chief Fire & Safety Inc 9500.00; Service 231837 Tristan Gibson 90.00; 233150 Comdata Inc 4729.16; 233742 Public Service Company Of Oklahoma 94.65; 233841 OLG Propane Inc 547.88; 233842 OLG Propane Inc 268.25; 233843 OLG Propane Inc 1.00; 233844 OLG Propane Inc 844.75; 233845 Oklahoma Fiber LLC 55.00; 233846 OLG Propane Inc 851.63; 233847 Grady Co Rural Water #7 79.87; 233848 OK Electric Cooperative Inc 106.00; SH Svc Fee Fees 233508 Ozarka Water & Coffee Service 4.99; Repairs 233697 Randall Chavers 197.27; Service 231685 Pemica, Inc. 1500.00; 232915 TransUnion Risk & Alternative Data Solutions Inc 150.00; 233505 Pit Stop Lube Center 946.03; 233509 Ozarka Water & Coffee Service 4.99; Uniforms 233743 C.O.P.S Products 54.96; SR Cit-ST Dish Washer Care 233171 Robert L Hiner 504.36; 233544 Auto-Chlor System LLC 229.95; Groceries 233082 Cable Meat Center Inc 1183.43; 233085 Clinks Inc 1000.40; Mileage 233075 Lane Howerton 126.88; Payroll Reimbursement 233069 Alex Community Center 14193.40; 233084 Rush Springs Sr Citizens Wednesday Acct 2976.53; Renewal 233821 Ok State Department Of Health 125.00; Rent 233081 Rush Springs Senior Citizens Assoc Inc 3500.00; 233767 Arborstone Storage - Verden 246.00; Rental 233758 Postmaster 166.00; Service 230110 Firestone Air Conditioning 955.80; 232697 Ross & Henderson PLLC 125.00; 233073 Auto-Chlor System LLC 231.95; 233747 AT&T 167.18; 233748 Public Service Company Of Oklahoma 320.95; 233749 Alex Municipal Authority 28.00; 233757 Mahan's Lawn & Landscape LLC 1800.00; 233759 Public Service Company Of Oklahoma 533.83; 233880 Waste Connections Of Oklahoma Inc 73.81; 233900 Rise Broadband 85.28; 233901 Waste Connections Of Oklahoma Inc 212.03; Supplies 232688 Cable Meat Center Inc 1062.74; 233079 Ryan Forsythe 104.06; 233086 Ben E. Keith Company 3263.38; 233183 Williams Grocery, Inc. 1224.00; 233658 Hubert Company LLC 366.39; 233672 Ben E. Keith Company 1679.04; Water 231510 Culligan/Douma Water Corp 48.00; UseTax Appropriations 233807 Grady Memorial Hospital 88076.41. It was seconded by Gary Bray, AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the county officer monthly reports for the Health Dept. and the Court Clerk. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Kirk Painter made a motion to approve the estimate of needs, request for appropriations, transfer of appropriations for County Highway, and Rural Fire – Sales Tax. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

**Audience Participation:** Maretta Rogers was in attendance to speak with the Commissioners about property that the County owns, that used to be owned by her family.

**Officials Quarterly Meeting:** The Elected Officials that were present: Kirk Painter, Gary Bray, Zac Davis, Bari Firestone, Lisa Hannah, Robin Burton, Jill Locke, and Jim Weir. Others included Ruth Bingham, and Sydney Richardson. Commissioner Painter opened with reading the SA&I Internal Controls, the discussion directly related to Control Environment. Jill Locke passed out hand-outs to talk about. Commissioner Painter then asked her to speak on the hand-outs. Ms. Locke informed the Officials that there has been discussion on how sick leave was being taken care of and would like to know if the way it has been done made sense. Our current sick leave policy seems to punish the employees who come to work every day and allow their sick leave to build, in case they have an emergency. Currently, once they reach their maximum limit, they do not accrue anymore sick leave. As the County does not pay sick leave out to an employee at the end of employment, this will not harm the County, only allow for emergency situations employees may have. The County Clerk's Office did contact ACCO about the accumulation limit and ACCO stated that the State does not have a limit and it is not required. All of the Officials agreed and wanted to remove the accumulation limit on the sick leave accrual. The next item was the vacation accrual. There was discussion on changing the accrual method from once a year, to a monthly basis. This would prevent new employees from having to wait one year to receive their 2-week vacation. The Officials said that they would like more information on this before making that decision. Ms. Locke gave the Officials information on changing the percentage raises to a matrix type system for raises. This was discussed during budget time and needs to be addressed. The Officials said they would look at this system and see if they would be willing to do this. Finally, Ms. Locke addressed the problem that purchasing is having with Purchase Orders not being opened before items are being purchased. The new Commissioners want this addressed with all the Officials and to make sure that it is clear to everyone a Purchase Order cannot be paid with a "made-up" invoice or statement.

Kirk Painter made a motion to adjourn. It was seconded by Gary Bray. AYE: Kirk Painter, Gary Bray, and Zachary Davis.

Meeting Adjourned.

Passed and approved on Monday, January 23, 2023.

The Board of the Grady County Commissioners

Attest:

*Jill Locke*

County Clerk

Seal



*Neil L. Painter*

Chairman

*David S. Brown*

Vice Chairman

*Zach*

Member